



We Are Hiring

Program Assistant – Supported Child Development Program

Full Time – 37.5 hours/week

Kinsight is a Non-Profit Organization that operates in the Tri-Cities and New Westminster. From infants to seniors, we serve over 2,000 families with children, youth and adults each year. Our work is guided by the people we serve and is tailored to enhance growth, development and personal well-being. We work with hundreds of community members and professionals to welcome and include all people, and foster vibrant and healthy communities. Our mission is to provide options and opportunities for people to have meaningful relationships and fulfilling lives.

Pay: \$20.52 - \$23.90/hour (effective April 1, 2020)

Hours: 37.5 hours/week on a flextime schedule

Locations: Tri-Cities

About the Program Assistant Role:

The Program Assistant will work in collaboration with Supported Child Development (SCD) Consultants, families and child care providers to promote and support development and ensure the full participation of children who require additional support in child care programs. The service will be delivered in accordance with the principles of Supported Child Development including: inclusion, family-centred care, individual planning, shared responsibility and community-based services. Should there be changes in the level of support required, the hours and location of this position may change to accommodate the needs of the child(ren) and/or child care setting.

Qualifications/Requirements:

- Requires Certificate in Early Childhood Education, with preference for candidates with post-basic certificate in Special Needs.
- Experience working with children who require additional support in a variety of Early Childhood settings and demonstrated understanding and commitment to the principles of Supported Child Development.
- Ability to work independently and as part of a team.
- Excellent interpersonal and communication skills (written and verbal).

Terms of Employment:

- Valid BC Driver's License and use of personal vehicle
- First Aid/CPR
- Satisfactory criminal record check that is maintained throughout the term of employment
- This position requires BCGEU union membership

Application for this position:

If your skills, experience and ambitions match the qualifications/requirements of this role, please submit your resume and covering letter to employment@kinsight.org

We welcome applications from all qualified candidates. Only those selected for an interview will be contacted.